



Family Education and Training (FET)

Enrollment Process

Each MSC is responsible for providing the following documents:

- 1. Email from OPWDD Front Door Approval or Final Letter stating the approval for FET through Person Centered Care Services**
- 2. Copy of the Service Amendment (RSA) or PISP**
- 3. ISP Addendum as a separate document stating the addition of FET with a start date as 'PENDING'**
- 4. ISP**
- 5. LOC**
- 6. NOD**

The following documents should be sent to Jennifer Siliato at Person Centered Care Services. They can be scanned to her email at Jsiliato@pccsny.org or faxed to 347-649-7145. If you chose to fax the documents, a cover sheet should be attached along with Attention: Jennifer Siliato. All of the requested documents must be updated, under no circumstances will expired documents be accepted as they are not accepted by OPWDD.

After Jennifer receives the needed documentation, she will be able to process the enrollment. There will be no further steps for the MSC to complete.



Family Education and Training (FET)

Program Overview

Family Education and Training (FET) is a service which is primarily for advocates and/or family members. The purpose of FET is to provide information and resources to families. In order to fulfil the requirement for FET there are several options for families to choose from. Please see below.

Name: _____

1. **FET Informational Packets** are sent directly to the home. The family will choose two of the following options (for the year):
 - A. Socialization and Recreation_____
 - B. Self Direction 101_____
 - C. School and I.E.P._____
 - D. Transitioning to Adulthood_____
 - E. Play Therapy_____

If this (FET Informational Packets) is chosen, please have the family check off which two packets they would like to receive.

2. **FET Group Session** are sessions where families come together to learn about a specific topic. The group sessions are often held at 150 Granite Ave, Staten Island, New York 10303. If a family is interested in attending a group session, they must contact Jennifer Siliato. (Contact information listed below)
3. **Individual Sessions** are one-on-one sessions with Jennifer Siliato. These sessions will be scheduled as needed. If a family is interested in attending an individual session, they must contact Jennifer Siliato. (Contact information listed below)



In order to keep the Medicaid Waiver and be actively enrolled in the Person Centered Care Services FET program, the family **MUST** choose **TWO** of these options. For example, a family can chose to receive **TWO** informational packets which will fulfill the FET requirement. Or a family can chose to receive one informational packet and attend a group session. Under no circumstances are families mandated to attend any sessions as the FET informational packets will meet the requirements. All families are required to complete the FET survey in order to provide better supports in the future. If there are any questions or concerns please contact:

Jennifer Siliato

P: 718-370-1088 ext. *403

Email: Jsiliato@pccsny.org